

March 31, 2011

Meeting of the Louisiana State Board of Embalmers and Funeral Directors was called to order at 9:10 AM by the board's President, Wall V. McKneely, at the board's office located at 3500 North Causeway Blvd., Suite 1232, Metairie, Louisiana.

Present:

Wall V. McKneely, Secretary

Craig G. Gill

Belva M. Pichon*

Andrew W. Hayes, Consumer Representative*

Paul "Wes" Castille

Louis Charbonnet, III *

Patrick H. Sanders

Also present:

Michael H. Rasch, General Counsel

Dawn P. Scardino, Executive Director

Kim W. Michel, Administrative Coordinator II

Heidi L. Fontaine, Administrative Coordinator I

M. Jude Daigle, Inspector/investigator

Ms. Shehee was not present for today's meeting.

As has been required by law, time was set aside as "Public Comment Time".

No one wished to address the board at today's meeting.

* Joined meeting in progress.

A discussion ensued with regard to Ms. Scardino retiring and her last day of employment will June 10, 2011.

Mr. Rasch was directed to draft a letter to the State requesting instructions with regard to hiring a replacement for her vacancy, considering the current hiring freeze.

Formal Hearing entitled "In the Matter of Professional Funeral Services, Inc, New Orleans was to convene at 9:30 AM.

Motion was made by Mr. Charbonnet, seconded by Ms. Pichon and passed that considering that representatives of Professional Funeral Services are present and prepared to proceed, and that the party who filed the complaint has failed to appear at the scheduled time and that it is now approximately 10:15 a.m., that the hearing be dismissed due to abandonment of the complainant and their failure to appear..

Darlene Smith, Devan George and Dr. Erum Bhutto, all representatives from Vital Records, were present to summarize the implementation of electronic death registration.

There being no further business to be addressed upon today's agenda, the meeting was adjourned at 12:40 p.m.

Craig Gill, Secretary

Approved May 11, 2011

Wall V. McKneely, President