



<u>CE Broker</u> is the official continuing education tracking system of the Louisiana State Board of Embalmers and Funeral Directors. The Board has provided you with a free Basic Account.

In order for a licensee to check their CE status, there are two (2) options; 1) Create a free basic account with CE Broker for immediate review of CE hours, or 2) A written request, by email or fax, will be required for the Board's staff to release information regarding CE status. Option two will require additional time for a response, therefore it is highly recommended that licensees create their free CE Broker account to review and track their CE hours.

CE Broker is 100% free to use, but licensees do have the option to subscribe to an upgraded account, which offers additional CE tracking tools outlined below.

Account Options	(\$0)	(\$29/yr)	(\$99/yr)
	Basic Account	Professional Account	Concierge Account
Manual Reporting	*	~	V
CE Broker Course Search	*	*	1
Renewal Notifications	*	~	V
CE Broker Support Access	*	*	V
Official Record Storage	*	~	V
Multiple License Tracking	*	~	1/1
Personalized Compliance Transcript		~	V
Dedicated Account Manager			1

HOW TO ACTIVATE YOUR FREE CE BROKER ACCOUNT?

- 1. Visit www.cebroker.com/la/plans
- 2. Select the Basic Account option



3. Enter your license number and get started tracking your continuing education!

Comprehensive Course Search

The <u>CE Broker Course Search</u> helps you find every course you need to complete your license renewal. Any Courses with the "Take it Here" tag will be instantly reported to your account and appear in your Course History. To find courses, visit <u>courses.cebroker.com/search/la</u> and select your profession.



PRO TIP: Bring CE compliance wherever you go with the CE Broker mobile app. Available on iPhone and Android from the <u>App Store</u> or <u>Google Play</u>.





NOTE: Using the mobile app is the simplest and quickest way to manually upload completion documentation. Simply log into your account, then use your smartphone's camera to take a photo and upload your completion certificate or other documentation directly into the app.

Helpful Support Center

CE Broker provides full support 8AM-8PM ET Monday - Friday with a team of experts trained on the rules and regulations of the Louisiana State Board of Embalmers and Funeral Directors. You can reach them by phone at 877-434-6323 or via email and live chat.

FAQ

Visit the <u>CE Broker FAQ</u> directly for detailed information on CE Broker and how to use your free account.

Providers

You may create an account on CE Broker at www.cebroker.com