



**Louisiana State Board of Embalmers
and Funeral Directors
New Orleans, LA**

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**Notice of Meeting
Wednesday – May 13, 2015
9:00 AM**

Agenda

- 1. Agenda
- *** Call to order / opening remarks / Pledge of Allegiance
- *** Roll call
- *** Public Comment - Public comment cards are available for anyone who wishes to address the Board. Please fill out a comment card with information and give to any of the staff or board member in order to be recognized during the meeting.

Presentations

- 2. Kenneth Griffin – request to address the Board
- 3. Charles Evins – request to address the Board

Compliance and/or Hearing(s)

- 4. "In the Matter of Keith Robinson and Memoriaux de Agape Funeral Home, Bossier City"; Keith Robinson present to address the Board informally
- 5. Legislation update - HB / SB prefiled
- 6. Prosecuting Attorney's report by Dianne T. Alexander, Esq. – Complaint compliance outline, Admission and Consent procedure/restructure

Board Office Update

- 7. Executive Director's report
 - A. New and/or Reinstated update since January 1, 2015
- 8. Inspector's report
- 9. Minutes – April 15, 2015
- 10. Financial report - Budget update – Budget review 2014/2015
- 11. Complaint information

- 12. Rule promulgation update and timetable for the month of January - 2015 - update re the Laws and Rules Committee meeting held on May 6, 2015
- 13. Internship monthly report form - revised form presented for review

Correspondence

- 14. Request for internship from an individual with education and examination from Puerto Rico
- 15. LA License request from:
 - a. Riley Smith, T/L 0472, Texas embalmer/funeral director license 11360, employed with Christensen Funeral Home, DeQuincy
- 16. Request from Bobby Hales, Brown Holley Funeral Home, regarding branch location and staffing

Board-Staff

- 17. Attorney contracts review for renewal; Michael H. Rasch, General Counsel, Dianne T. Alexander, Prosecuting Attorney and S. Beaux Jones, Assistant Attorney General
- 18. Executive Session
 - For discussion and review of the contract renewal for Attorneys; Michael H. Rasch, Dianne T. Alexander and S. Beaux Jones.
- 19. Calendar 2015 - scheduled meeting for review
- 20. New Business