

Louisiana State Board of Embalmers and Funeral Directors

Suite 1232, The Executive Towers
3500 N. Causeway Blvd.
Metairie, LA 70002

504.838.5109 / FAX: 504.838.5112 / Email: kmichel@lsbefd.state.la.us / hpenouilh@lsbefd.state.la.us / LA Toll free: 888.508.9083



E and/or U LICENSE NUMBERS

ONLINE RENEWAL IS AVAILABLE at: www.lsbefd.state.la.us

LICENSE RENEWAL APPLICATION - FEE: \$80.00 (if paying by credit/debit card or online a processing fee will apply)

PLEASE RETURN COMPLETED APPLICATION WITH CORRECT FEE.

Please complete the form and return with renewal fee

NAME: _____

Telephone #: _____ Home/Cell #: _____

License #: _____

DATE of Birth: _____ CEUs do NOT apply to Licensees who are 65 years or older at the time of renewal and who have been licensed for a period of not less than 10 consecutive years.

LICENSES, BY LAW, ARE REQUIRED TO BE RENEWED BY DECEMBER 31st

Please note any change in information (address, etc.) here: _____

Payment information

Payment Information: Mastercard Visa Discover Debit Check

Card #: _____ Exp. Date: _____ SC/CV Code #: _____

Name as it appears on card:

Email address:

Handwriting MUST be neat and legible.

PAYMENTS - PLEASE READ THOROUGHLY

We accept; Mastercard, Visa, Discover and checks. **Credit Card/Debit Card information required: Name, Type of card, Card number, Expiration date and Security Code digits.**

NSF checks, a \$35.00 fee will be charged.

All transaction requests **MUST** be submitted in writing via email, fax or ground delivery - you will be notified if payment is rejected

NO PHONE TRANSACTIONS, PLEASE.

PLEASE MAKE SURE YOUR HANDWRITING IS NEAT AND LEGIBLE.

Renewals are required to be in the office on or before December 31 regardless of payment choice.

PLEASE NOTE: Licenses, by LAW, are required to be RENEWED by December 31, annually.

If you have any questions, concerns or suggestions, please feel free to contact us.

