

LSBEFD NEW ESTABLISHMENT OPENING PROCESS

New Funeral Establishments

The following documents are needed before the opening of a new funeral establishment.

- **Copy of your Partnership, Joint Venture, or Articles of Incorporation**
- **Copy of an Act of Sale or Lease Agreement**
- **Copy of a Parish or City Occupancy License**
- **Copy of a LA Fire Marshall Inspection**
- **Copy of a Parish Health Inspection**

Once copies of all documents requested above have been received and the payment of 1,500.00 has been paid, LSBEFD will have the inspector to contact you to schedule your inspection for your new funeral establishment.

As the potential funeral establishment manager, please review the rules and regulations for funeral establishments in their entirety before the inspection outlined in:

Title 46 PROFESSIONAL AND OCCUPATIONAL STANDARDS

Part XXXVII. Embalmers and Funeral Directors

Chapter 11 Funeral Establishments - <https://www.doa.la.gov/media/goxlioc4/46v37.pdf>

******NOTE****:** *It is essential that everything is in place (such as six adult caskets of a variety of style & quality, the license of the funeral establishment's manager is posted in the funeral establishment, General Price List, Casket Price List, and Outer Burial Container Price List, etc. are ready for viewing by the inspector and items operating properly (such as aspiration devices, ventilation working, as well as hot water in the embalming room) at this inspection time. Please be mindful, if a re-inspection must be carried out, a \$500.00 fee will be required prior to the next scheduled re-inspection.*

New Crematories

The following documents are needed before the opening of a new crematory.

- **Copy of your Partnership, Joint Venture, or Articles of Incorporation**
- **Copy of an Act of Sale or Lease Agreement**
- **Copy of a Parish or City Occupancy License**
- **Copy of a LA Fire Marshall Inspection**

Once copies of all documents requested above have been received and the payment of 1,500.00 has been paid, LSBEFD will have the inspector to contact you to schedule your inspection for your new crematory.

As the potential crematory manager, please review the rules and regulations for crematories in their entirety before the inspection outlined in:

Title 46 PROFESSIONAL AND OCCUPATIONAL STANDARDS

Part XXXVII. Embalmers and Funeral Directors

Chapter 12 Crematories Section 1207. - Inspection <https://www.doa.la.gov/media/goxlioc4/46v37.pdf>

******NOTE****:** *It is essential that everything is in place at the time of the inspection of your crematory such as having a: cremation logbook, temporary cremation containers, proper labels- identifying cremated remains, cremations authorization forms, and the licenses of the retort operator(s) posted in the facility, etc. Please be mindful, if a re-inspection must be carried out, a \$500.00 fee will be required prior to the next scheduled re-inspection.*