



LA State Board of Embalmers and Funeral Directors

3500 N. Causeway Blvd., Metairie, LA 70002

(504) 838-5109 PHONE / (504) 838-5112 FAX

Funeral Establishment Name:

Address:

Phone:

E-mail:

City:

Parish:

Date of Establishment Inspection:

Establishment License #: **Is the license on display:** YES or NO

Main:

Branch:

Chapel Only:

Number of Licensed Funeral Establishments Owned:

Has Ownership changed since last inspection: YES or NO

If so, to whom:

Manager in Charge:

Present for Inspection: YES or NO

Other Licensees:

Interns: YES or NO **Are they present for inspection:**

If so, please provide the Intern's Name, Intern Number, and indicate if they are present at the time of the inspection

Temporary Licensees Work Permit:

If so, please provide the Licensee's Name and Work Permit Number:

Funeral Establishment Inspection Report

Documentation	
	Current funeral director and embalmer licenses displayed - ref. LA R.S. 37:843
	General Price-list: March 1, 2025 <input checked="" type="checkbox"/> . Casket Price-list: March 1, 2025 <input checked="" type="checkbox"/> Outer Burial Container Price-list:
	Funeral Records are kept on site - ref. Title 46, Chapter 11 - ELECTRONIC or MANUAL
Premises - ref. Title 46, Chapter 11	
	Parlor or Chapel, to comfortably accommodate at least 30 seated persons.
	A private arrangement office to meet families to make arrangements.
	Restroom separate for men and women.
	Climate control system sufficient to provide comfort to the public.
	Covered area when exiting the facility to protect the casketed remains until placed in the hearse.
	Private area to shield removal of remains from service vehicle
	Furnishings, equipment, and other facilities that meet standards of the board.
	Sufficient signage visible from the road.
Display Room - Title 46, Chapter 11	

	Display area for displaying funeral merchandise which consist of but not limited to a minimum of 6 adult caskets of a variety of styles and quality - LA R.S.37:842,F,3,(v), Title 46, Ch 11.
	ID Method of Casket being used for decedent - LA R.S. 37:853 / Title 46; 1109 Must include name of deceased, date of death and funeral home name.
Preparation Room - Title 46, Chapter 11.	
	Does the establishment have an embalming room?
	Waterproof Gown, Apron or Smock: YES. NO. Rubber or Latex Gloves: YES. NO. Mask/ Protect Shield for Eyes & Face: YES. NO
	Walls shall be finished with tile, or other material finished with enamel or other waterproof material
	Floors of tile, cement, linoleum, or like composition finished with a glazed surface or epoxy flooring
	A permanently installed back-flow preventer for the hydro-aspirator
	Embalming room closed and locked, unless in a secure area from public access.
	Properly ventilated
	Climate controlled
	Sanitary embalming table of metal, glass or porcelain top, with running water draining from the table into a drain connected with a sewer or other receptacle
	Hot and cold running water with separate sink for disinfecting hands/ instruments
	Suitable Sanitary Plumbing
	Maintained in a clean and sanitary condition at all times
	Embalming log containing any information at the discretion of the establishment in addition to the following required information concerning the deceased: manual/physical log (a) Name of the deceased. (b) Date of embalming & place (if other than establishment) (c) Time embalming procedure took place. (d) Name & Signature of the embalmer and License #

Does the establishment have on-site refrigeration? YES or NO Is the temperature under 45 degrees? – ref. LA R.S. 37:848 YES or NO
If so, what is the temperature of the refrigeration unit?: Degrees

	Does the establishment have an on-site crematory?
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	Crematory Retort Operators: <i>Please provide the name of the Crematory Retort Operator's Name and License Number,</i>	Is the retort operator licenses displayed in the crematory? - ref. LA R.S. 37:843 YES or NO
	Cremation Log: LA R.S 37:879 (h) Each Crematory Authority must maintain proper ID of remains. Is there some type of log to maintain the identification of the remains?	
	Holding Facility: LA R.S. 37:831 definition 51 (a) Comply with any applicable health laws (b) Preserve the dignity of the human remains (c) Recognize the integrity, health, safety, and welfare of the crematory authority personnel operating the crematory (d) Secure from access by anyone other than authorized personnel. Does the Holding Facility meet the requirements?	
	Is crematory clean?	
	Cremation Container: LA R.S 37:831 definition 25 (a) Composed of materials suitable for cremation (b) Provide a complete covering for the human remains (c) Be resistant to leakage or spillage (d) Be rigid enough for handling with ease (e) Provide protection to safeguard the health, safety, welfare, and personal integrity of crematory personnel. Does the Cremation Container meet the requirements?	
	Temporary Container: If a Temporary Container is used, is it clearly marked with Name of Deceased, Name of Crematory Authority and indicated as a "Temporary Container" according to LA R.S. 37:879.	
	Heat resistant gloves: YES or NO Apron: YES or NO Heat Reflective Face Shield: YES or NO	

NOTES

Person Conducting Inspection:

Inspection Performed By: