



# Louisiana State Board of Embalmers and Funeral Directors

New Orleans, LA

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## PUBLIC MEETING NOTICE

### AGENDA

Wednesday, December 10, 2025 10:00 AM

The meeting will be held at the LSBEFD office and streamed online via Teams. The TEAMS link is available on the LSBEFD's website homepage and provided below.

#### Microsoft Teams

Meeting ID: 269 043 878 130 07

Passcode: vB6hZ9ST

Tap on the link below or paste it in a browser to join

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzU4MGE2NDctY2U0YS00OWI4LTljMjltNGZiYzc0ZGExMzYx%40thread.v2/0?context=%7b%22Tid%22%3a%229218b7c6-e9f2-4fb3-bbdd-4428e61e9410%22%2c%22Oid%22%3a%22b497312a-b467-4543-b2aa-4f41889041c9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzU4MGE2NDctY2U0YS00OWI4LTljMjltNGZiYzc0ZGExMzYx%40thread.v2/0?context=%7b%22Tid%22%3a%229218b7c6-e9f2-4fb3-bbdd-4428e61e9410%22%2c%22Oid%22%3a%22b497312a-b467-4543-b2aa-4f41889041c9%22%7d)

**Mission:** The Louisiana State Board of Embalmers and Funeral Directors was formed in 1914 under legal citation R.S. 37:831 for the purpose of regulating funeral establishments, crematory authorities, embalmer and funeral directors, funeral directors and retort operators who are engaged in the care and disposition of the deceased to protect the public, safety, and welfare.

- 1) Call to Order
- 2) Roll Call
- 3) Invocation
- 4) Pledge of Allegiance
- 5) Public Comments
- 6) Consent Agenda
  - a. Executive Director's Report
  - b. Financial Report – FY 25.26 Budget Projection v Actual to Date
  - c. Inspector's Report
  - d. Complaint Review Report
- 7) Approval of Meeting Minutes – October 8, 2025, meeting
- 8) Unfinished Business
  - a. Formalization of the Complaint Review Committee – Structure and the Complaint Process
  - b. Review of Other State Licensing Fees and Renewals
- 9) New Business
  - a. Resolutions – Lewis B. Carter and Alvin L. Verrette
  - b. Election of new officers
  - c. 2026 Board Meeting/Hearing Schedule
  - d. Regulatory Academy with Dale Atkinson and the Atkinson Firm
  - e. 122<sup>nd</sup> Annual Meeting of The International Conference of Funeral Service Examining Boards – Delegate Program
  - f. Response to EO 25-038 Administrative Rules and Regulations
  - g. Proposed Rule Changes from the Laws and Rules Committee
  - h. Continuing Education
    - i. Revised Continuing Education Attendance Certification Roster
    - ii. Discussion of Continuing Education Requirements in LA RS 37:854
- 10) Disciplinary Matters\*
- 11) Executive Session (pursuant to LA R.S. 42:17)
  - a. Report on Litigation
    - i. Marybeth Harrington v LSBEFD - Nicholaus Oshea Barber-Cypress Funeral Services, CDC Orleans Parish, State of Louisiana, Docket # 20124-00124

- ii. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2024-06195
- iii. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2024-06196
- iv. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2025-00465

b. Personnel Matters

12) Professional Development

a. Overview of Louisiana Open Meetings Law

13) Closing Remarks

14) Adjournment

\*The LSBEFD reserves the right to go into executive session pursuant to LA R.S. 42:17(A)(4) for disciplinary matters and to review admission and consents, stipulated agreements, and/or settlements related to investigative proceedings regarding allegations of misconduct. However, no final or binding action will be taken during executive session.

**NOTE:** This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

**PUBLIC COMMENTS:** Members of the public may deliver written comments regarding agenda matters **before** the meeting by submission to: Ms. Kim Michel, Executive Director at [kmichel@lsbefd.state.la.us](mailto:kmichel@lsbefd.state.la.us). Additionally, public comment request cards are also available at the sign-in desk next to the sign-in sheet at every board meeting. Online meeting participants may use the “raise your hand” and chat features in Microsoft TEAMS to provide public comments during the meeting.

**DISABILITY ACCOMMODATIONS:** Members of the public with a disability recognized by the Americans with Disabilities Act (ADA) or his or her designated caregiver may deliver disabilities accommodations requests to: Ms. Kim Michel, Executive Director; (504) 838.5109; [kmichel@lsbefd.state.la.us](mailto:kmichel@lsbefd.state.la.us).