

# Louisiana State Board of Embalmers And Funeral Directors

## Minutes of the Meeting

For

January 9, 2018

### Board Members present:

**S. J. Brasseaux , President**  
**Maurice Southall, Vice President**  
**Edward Muhleisen, Secretary**  
**Rodney McFarland, Treasurer**  
**Duplain Rhodes, III**  
**Terry Luneau**  
**Lonnelle Aquillard**  
**Willie P. Davis, Jr.**

The meeting was called to order by the Board's President, Mr. Brasseaux at 9:05 AM, at the Board's office, located at 3500 N. Causeway Blvd. Ste. 1232 Metairie, Louisiana. Also present was Dianne T. Alexander, General Counsel, Kim W. Michel, Executive Director, M. Jude Daigle, Inspector and Heidi Penouilh, Administrative Coordinator, III. Mr. Callahan was not present for today's meeting.

### PUBLIC COMMENTS:

There were no public comments presented.

### PRESENTATIONS:

There were no presentations scheduled for today's meeting.

### COMPLIANCE HEARING and/or ADMISSION AND CONSENT

Ms. Debose was present to address the Board with regard to the current appeal involving the Baloney Matter and the fees involved. Ms. Debose explained to the board that statutes do not contain language that allows the Board to recover any funds paid out by the Board if a party appeals a decision made pursuant to LA R.S. 37:846 (B). LA R.S. 37:846 (B) allows anyone to file a petition with the Board to seek the suspension or revocation of the license of a licensee.

The Board was presented with two contracts that will be expiring on June 30, 2018; one with regard to Chanel Debose, Prosecuting Attorney and the other for the LA Department of Justice, office of the Attorney General for General Counsel Special Services for the Board.

The complete contracts of Ms. Debose and the LA DOJ-AG were presented to the Board for review and determination.

The Chair, Mr. Brasseaux, noted that the Board would take the contracts under advisement during Executive Session for a determination of same.

### Executive Director's Report

Motion was made by Mr. McFarland, seconded by Mr. Luneau and unanimously passed to accept the report as

presented.

Ms. Michel presented the Board with information regarding a 65" TV monitor and stand for the Board room for attendees of the meetings to be able to view the agenda information.

Motion was made by Mr. Southall, seconded by Ms. Aquillard and passed to allow Ms. Michel to purchase the items for Board meeting presentations.

The following was presented to the Board:

## License & Registry Update January 2018

Updated on  
3/1/2018

### Funeral Establishments - new issue

Heritage Rowe Funeral Home, Leesville	2915
Miller & Hill Funeral Directors, Alexandria	2916

### Establishment Ownership/Location/Name Change

### Crematory Establishment - new issue

### Embalmer and Funeral Director License - new issue

Cedric Lawson	E2855
Pierre Cobb	E2856
Aimee Latour	E2857

### Funeral Director License - new issue

Kelly Barnhart	U1671
Travis Huston	U1672

### Retort Operator License - new issue

Gus Antis	289
Brandon Ardoin	290
Nathan Ennis	291

### Reinstated Licenses - E / U / RO

Robert Mayence	E2609	2018
Deldon Price	E2651	2011
Tramaine Starlard	E2712	2017
Samuel Booker	E2702	2012
Brian Carroll	U1482	2018
Huey Campbell	39	2018

### **Temporary License - new issue**

### **Internship Register - new issue**

Roy Mack	294	Sherell Weston	300
Valerie Richardson	295	Millicent McFarland	301
Craig Ransaw	296	Vincent Hollier	302
Sarah Larose	297	Kenan Buchert	303
Milton Motichelk	298	Juanita Cox	304
Hilda Taylor	299		

### **GENERAL COUNSEL'S REPORT**

Motion was made by Mr. Muhleisen, seconded by Mr. Southall and unanimously passed to accept the report as presented.

### **INSPECTOR'S REPORT**

Motion was made by Mr. McFarland, seconded by Mr. Davis and unanimously passed to accept the report as presented.

### **MINUTES**

Motion was made by Ms. Acquillard, seconded by Mr. Rhodes and unanimously passed to accept the minutes of the meeting for January 9, 2017.

### **FINANCIAL**

Motion was made by Mr. McFarland, seconded by Mr. Davis and unanimously passed to accept the financial report and budget presentations as presented.

### **CORRESPONDENCE**

A request from Charles Evins of Larry Perry Evins Funeral Homes, Mamou, to address the Board. However, Mr. Evins was not present for today's meeting.

### **EXECUTIVE SESSION**

Motion was made by Ms. Acquillard, seconded by Mr. Davis and unanimously passed that the Board move into Executive Session at 10:30 AM.

For the discussion and determination of the Board and/or staff issues

Motion was made by Mr. McFarland, seconded by Mr. Rhodes and unanimously passed that the Board move out of Executive Session at 10:45 AM.

Motion was made by Mr. McFarland, seconded by Mr. Southall, and unanimously passed that the contracts for Chanel Debose, Prosecuting Attorney and the LA DOJ-AG, General Counsel Special Services, be renewed as outlined which will expire on June 30, 2021.

Motion was made by Mr. Rhodes, seconded by Mr. McFarland and unanimously passed that a Resolution be passed to authorize Kim W. Michel, Executive Director to sign on behalf of the LSBEFD by her signature to enter into any and all contractual obligations on behalf of the LSBEFD.

**NEW BUSINESS**

The next meeting of the Board is scheduled for May 8, 2018.

The meeting was concluded by the Board's President, Mr. Brasseaux, at 11:00 AM.



Edward L. Muhleisen, Secretary



S.J. Brasseaux, President

